



**Request for Qualifications
Audit Services
March 5, 2020**

The Red River Authority of Texas (AUTHORITY) is soliciting Request for Qualifications (RFQ) from interested persons and/or firms for the provision of Audit Services. The AUTHORITY is a governmental entity comprised of multiple departments and enterprise funds, and is subject to regulations governing the completion and filing of annual financial audits. In addition, The AUTHORITY provides wholesale and retail water and wastewater services.

The scope of the audit is to be performed under generally accepted auditing standards, as well as governmental auditing standards. The report is to be a Comprehensive Annual Financial Report (CAFR) that is graded annually and the auditor is requested to draft the main statements and combining schedules, as well as some or the other schedules within the CAFR. The AUTHORITY'S staff will prepare schedules, reproduce documents, pull documents, and other such tasks as needed in order to expedite the audit.

The financial audit should be conducted as early as possible after fiscal year ending September 30 with the entire CAFR ready for discussion, recommendations and approval by the AUTHORITY'S Board of Directors at the annual meeting in January of the subsequent year.

At a minimum, RFQs should include:

1. Resumes with the names and relevant experience of the primary client representative and all support staff who are proposed to provide material input into the audit process as part of the proposed engagement.
2. The RFQ should also include the firm's overall experience to include references and contact information.
3. The primary client representative must be a licensed CPA and possess a thorough knowledge of state and federal regulations governing Texas governmental entities, to include federal Single Audit Act requirements.
4. Describe any current or potential conflict of interest that may result from the selection of your firm by the Authority. Specify the party with which the conflict exists or might arise, the nature of the conflict and whether the firm would step aside or resign from that engagement or representation creating the conflict.

5. Provide a copy of the audit services contract proposed by your firm without fee information.

The deadline for submission of RFQ's is **4:00 p.m.** on **Thursday, April 9, 2020.**

RFQ's may be submitted marked **CONFIDENTIAL RFQ** to Ms. Danna Bales, Executive Assistant by email to danna.bales@rra.texas.gov, by mail to P.O. Box 240, Wichita Falls, Texas 76307, or delivered to 3000 Hammon Road, Wichita Falls, Texas.