



CONSOLIDATED ANNUAL OPERATING BUDGET



Red River at State Highway 78

Fiscal Year
2022 - 2023

RED RIVER AUTHORITY OF TEXAS

CONSOLIDATED ANNUAL OPERATING BUDGET FISCAL YEAR 2022–2023

TABLE OF CONTENTS

	<u>Page</u>
Governing Body and Management Team	1
General Manager Letter	2-7
Background	8
Basis of Presentation	9
Method of Budget Preparation	13
Capital Expenditures for Fiscal Year 2022-2023	14-16
Conclusion	17
Supporting Schedules	
Schedule of Combined Divisions	18
Statement of Combined Divisions	19
Statement of Combined Divisions – General Services Division	20
Statement of Combined Divisions – Environmental Services Division	21
Statement of Combined Divisions – Communications Division	22
Statement of Combined Divisions – Utility Division	23
Utility Division Rate Schedule	24-25
Utility Division Schedule of Fees and Charges	26
Environmental Services Laboratory Price List	27
Fiscal Year 2022-2023 Key Dates and Scheduled Board Meetings	28

GOVERNING BODY

The Authority's governing body is composed of a nine-member Board of Directors, all of whom are appointed by the Governor, confirmed by the Senate, a legal voter, a property taxpayer, and reside in the Authority's jurisdictional area. Each Director serves a six-year staggered term. The Directors are organized by a President, appointed by the Governor, and elects from their membership a Vice-President, Secretary-Treasurer, and Assistant Secretary in September of each year. The President also appoints from their membership, and confirmed by the Directors, three Directors to serve with the President on the Executive Committee. The Executive Committee functions as a policy, administrative and fiscal oversight committee for all agency related activities. Additionally, on April 15, 2020, President Todd Boykin created the following committees to provide oversight for Management: Asset Management/Customer Service, Finance, and Governmental/Regulation. The Board of Directors administers all affairs of the Authority through a Board-adopted Administrative Policy and Procedure Manual, and a Board-appointed chief executive officer in the position of General Manager.

RED RIVER AUTHORITY OF TEXAS BOARD OF DIRECTORS



Todd W. Boykin
President
Amarillo



Jerry Bob Daniel
Vice-President
Truscott



Michael R. Sandefur
Secretary/Treasurer
Texarkana



Stephen A. Thornhill
Assistant Secretary
Denison



Mary Lou Bradley
Director
Memphis



Conrad J. Masterson, Jr.
Director
Cee Vee



Joe L. Ward
Director
Telephone



Jerry Dan Davis
Director
Wellington



Tonya D. Detten
Director
Panhandle

MANAGEMENT TEAM

Randall W. Whiteman, General Manager
Fabian A. Heaney, Assistant General Manager
Danna P. Bales, Executive Assistant
Lana R. Hefton, Controller





Red River Authority of Texas

TODD W. BOYKIN, President, Amarillo
JERRY BOB DANIEL, Vice President, Truscott
MICHAEL R. SANDEFUR, Secretary-Treasurer, Texarkana
STEPHEN A. THORNHILL, Assistant Secretary, Denison
MARY LOU BRADLEY, Memphis
JERRY DAN DAVIS, Wellington
TONYA D. DETTEN, Panhandle
CONRAD J. MASTERTON, JR. Cee Vee
JOE L. WARD, Telephone

RANDALL W. WHITEMAN, General Manager
FABIAN A. HEANEY, Assistant General Manager
DANNA P. BALES, Executive Assistant
LANA HEFTON, Controller

September 21, 2022

The Honorable President
and Members of the Board of Directors
Red River Authority of Texas

SUBJECT: FISCAL YEAR 2022-2023 PROPOSED CONSOLIDATED OPERATING BUDGET

Dear President Boykin and Members of the Board:

I would like to present to you the Proposed Consolidated Annual Operating Budget for the Red River Authority of Texas, Fiscal Year 2022-2023. Each year, Staff prepares a proposed budget, which is submitted to the Board of Directors for adoption. The Authority's budget process provides the Board an opportunity to consider and adopt a budget which serves as the financial guide for the ensuing fiscal year. This Consolidated Annual Operating Budget, as presented to the Board, covers the fiscal period beginning October 1, 2022 and ending September 30, 2023.

BUDGET PREPARATION PROCESS

The process for developing the proposed budget began in March of 2022. At that time, Key Level Staff met to discuss the budget process. At our budget workshop, I discussed some of the challenges we were going to face in Fiscal Year 2022-2023. At the beginning of the budget process, Division Supervisors were encouraged to prepare funding requests with items needed to fund normal operations, and address strategic goals of the Authority. In August of 2022, the Controller provided a firm accounting through May 31, 2022, and extrapolated those numbers to provide a projected year-end balance. We utilized these projections and historical trends to form the basis of the upcoming budget. Once the current year was projected, we added the proposed budget from the Divisions to arrive at the Proposed Consolidated Annual Operating Budget for Fiscal Year 2022-2023.

Last year, the Controller streamlined the budget process and presented the budget in a QuickBooks format. This year, the Controller has continued to use QuickBooks and make changes approved by the Finance Committee, to enhance the readability of the budget. The Controller shared the first budget worksheets with staff on May 4, 2022, and received departmental budgets in early July for presentation at the July Board Meeting. The draft budget was reviewed by the Finance Committee, and their recommendations were returned to staff on August 22, 2022. Final changes were made and submitted to the Finance Committee, and then to the Board for preview by September 1, 2022, for adoption on September 21, 2022.

In addition to this Consolidated Annual Operating Budget, staff prepared a Capital Improvement Plan (CIP) that focuses on capital budgeting needs over a multi-year basis. We first consulted the 2022 Asset Management Plan Update and began to prioritize projects for inclusion. The Division Supervisors were then asked to include requests for capital improvements and equipment that they wanted in the budget.

In the CIP, capital improvements are defined as tangible equipment items, one-time projects, or large maintenance projects with a large cumulative value.

The benchmark established for a request to be included in the long-term CIP is that the total cost of the request is \$25,000 or more. Many of the projects listed in the later years of the CIP may require long-term debt financing, which will require future financial decisions of the Board before they can be funded.

PAST YEAR ACCOMPLISHMENTS

In Fiscal Year 2021-2022, the Authority was riddled with turnover. Anticipated retirements, coupled with the rippling effects of the pandemic, caused an uproar in the employment market. In the last two years, the Authority lost 111 years of combined experience in the field. Equivalently, qualified applicants could not be found. In Fiscal Year 2021-2022, the Board approved a salary Market Increase of 2% above the budgeted 3% incentive raises. Inflationary pressure quickly nullified any gain. Minimally skilled applicants became the only new hires. This caused problems in productivity. This also meant they did not have the required licenses. Extra effort and time had to be allocated to training and testing. Inexperienced employees meant they could not work alone and required more supervision. Unfamiliarity with the many different water systems caused mistakes and avoidable outages. The customers felt these growing pains, and were justifiably upset. The inexperienced crews were working harder and putting in long hours, but were accomplishing less than prior employees. The crews were exhausted and overtime was rampant. In April 2022, the Board authorized four additional maintenance employees. This immediately provided some relief, but the training cycle had to begin again. The continuing degradation of the aging water systems took its toll in 2022. Both the Locket System and the Tell Cee Vee System experienced multiple outages, and extended periods without water. In Tell Cee Vee, there were pump station failures that could have been avoided if contractors were available. Delays in the delivery of the new backhoe and the budgeted replacement vehicles further limited the ability to mobilize crews efficiently. Unfortunately, there is no reason to think that the material delays or availability of contractors will change in Fiscal Year 2022-23. This is the new reality.

EPA Enforcement Orders for Nitrates:

Guthrie-Dumont Water System - After delays attributed to material delivery and the personal health of the contractor, the project was declared substantially complete July 13, 2022.



Hinds-Wildcat Water System – The contract was awarded to Hypoworks on January 12, 2022. The Notice to Proceed was issued April 8, 2022. The contractor is awaiting delivery of materials and final approval of a Burlington Northern Santa Fe Railroad crossing permit. Anticipated completion date is 365 calendar days after materials are delivered to the site.

TCEQ HAA5 and TTHM Water Systems:

Preston Shores Water System – After three failed attempts to bid the relocation of the raw water pumps from the lake to the shoreline, staff ordered a submersible pump to return to the use of pumps in the lake. The Authority had the electronic panel rebuilt for the pumps, and changed to a new pump manufacturer, in an effort to gain better reliability and warranty of the submersible pumps.

On August 24, 2022, staff pulled the old submersible pump and removed the pump cage from the lake to make the changes necessary to accept the new pump. Staff will re-install the cage with the new pump in early September 2022. Once the new pump is operating properly, we should be able to utilize the Chlorine Dioxide Injection System to prevent the formation of TTHMs and HHA5s in the water.

All Divisions:

Utility Division - We already installed 550 Automated Meter Reading (AMR) meters in several of our western systems with the assistance of a Bureau of Reclamation (BOR) grant. The AMR meters are already showing benefits in reduced man hours, and providing information to customers on water loss. We have secured another BOR grant, and will install an additional 660 meters in Fiscal Year 2022-2023.

We acquired a donation of six miles of 4-inch poly pipe from Dow Chemical to replace a 14-inch cast iron line in the Northfield Carey Water System. Utility Division personnel were trained on the pipe installation, and have completed the pipe install from the Carey take point to the LA Tucker pump station. Transfer services are being completed, and the 14-inch cast iron line should be abandoned in September of 2022.

All state required Emergency Preparedness Plans (29 systems) were completed and submitted to the Texas Commission on Environmental Quality (TCEQ) in February of 2022. We secured two additional 35 KWh mobile generators for compliance. The plans are still in the process of review by the TCEQ for acceptance.

In January the Board authorized the hiring of 4 maintenance technician positions to provide additional manpower. Once approved equipment is procured, we will transition 3 of these maintenance technicians in to an internal construction crew. The internal construction crew will be utilized to complete projects on the 2021-2022 CIP.



The Capital Improvement Project, Various Pump Station Improvements, is in progress. A change order was issued for the Estelline Tank to install a new 30,000-gallon tank, and the tank has been ordered. The contractor is 75% complete at the Box Pump Station. The contractor has mobilized to Cee Vee and has begun the rehab of the plant. The rehab of the tank at the Airport Pump Station is the fourth component of this project. Expected completion is January of 2023.

Environmental Services Division - The laboratory has completed installation of the new Laboratory Information Management System (LIMS) software, and has converted all data to the new system. The lab is using a new automated Biological Oxygen Demand (BOD) system and a new Auto Analyzer system, both systems being made by SEAL Analytical.

Also, for the 15th consecutive biennium, the Authority has contracted with the Texas Commission on Environmental Quality to administer the Clean Rivers Program (CRP) in the Red and Canadian River Basins.

General Division - The Authority was again appointed by the Regional Water Planning Group – Area B to serve as the administrative agency and contract with the Texas Water Development for the sixth cycle of regional water planning (RWP) for Region B.

Administering of the CRP and RWP assists the Authority in fulfilling its legislative directives to provide both planning and conservation services, as well as monitoring the health of the basins, without causing an unacceptable economic drain on our water utility customers.

Navigation of the Red River – The U.S. Army Corps of Engineers (USACE) has a team working to study the economic benefits of proposed navigation between Index, Arkansas, and Denison Dam, Texas. The team has developed a survey to be sent to manufacturing and industry leaders to determine the amount of tonnage that could be diverted to the Red River from railroads and trucking. The survey is awaiting approval in Washington. Once approved, a committee organized by the Red River Valley Association will identify prospective industries and reach out to stakeholders in the target regions to encourage survey responses.

Red River Chloride Control Project (RRCCP) – Regional stakeholders banded together, and with the help of Senator Cruz and Congressman Jackson, we were able to get Infrastructure Investment and Jobs Act Funds (IIJF) to resume operation of the Chloride Control Project (CCP) in the Wichita River Basin. They were also successful in getting future operating and maintenance funding reinstated into the Fiscal Year 2023 President's budget. The project was shut down from July 2021 to April of 2022, but has been in full operation since. Now that we have a better understanding of the process, the stakeholders will more diligently work at ensuring the CCP is funded in future USACE budgets.

Communications Division –The Communications Division continues to provide increasing revenues at a time when they are desperately needed. Similar to last year, when we renegotiated



the T-Mobile and ONCOR leases, in 2022 we renegotiated a new lease with Pinnacle Broadband and brought them under our new model lease.

BUDGET HIGHLIGHTS

The Fiscal Year 2022-2023 Consolidated Annual Operating Budget reflects several changes from the prior year. I have addressed the most significant changes for you. The main variance comes from capital improvements. The Authority continues addressing the projects on the 2017 Bond Issuance. Procedure-wise, the budget continues to address the Board's desire to streamline the Authority's fund accounting, and to correctly account for inter-fund transfers.

The Authority's total proposed operating budget expenditures for Fiscal Year 2021-2022 is \$8,640,123, which is an increase of \$1,796,148, or 20.8%, from the Fiscal Year 2020-2021 Adopted Consolidated Annual Operating Budget of \$6,843,975. The following three funds make up 99.3% of the Authority's total budget, with the Utility Division Fund representing 85%, the Environmental Services Division Fund representing 13.2%, and the Communications Division Fund representing 1.1%.

Fiscal Year 2021-2022 Budget included an across the board 2% adjustment on top of a 3% merit increase to our salary structure. Unfortunately, the timing of the increase was negated by inflation. The COVID-19 Pandemic allowed many qualified applicants to work remotely. This has become expected and many of the more talented applicants are holding out for flexible schedules and higher salaries. The Authority is paying more than ever before for new hires that are less experienced than those they replace. In January 2023, Congress will implement a Social Security cost of living adjustment of 5.9%. This, coupled with many states adopting a \$15 minimum wage, makes it hard for the Authority to compete in the labor pool. The Authority has to adjust to the market to stay competitive. This year's budget includes a 5% merit increase eligible for all employees, as well as the initiating Certification Pay and On Call Pay in the Utility Division. Hopefully, this will be enough to retain talented employees.

The proposed Fiscal Year 2022-2023 Consolidated Annual Operating Budget reflects an overall increase in projected revenues of \$323,719, or 4.5%. Additionally, there is an overall projected increase in combined expenditures in the amount of \$1,796,148 or 20.8%, due to the increased costs from water purchases, utilities, supply costs, depreciation, property insurance and additional personnel services. Many of the projects in the 2022-2023 CIP are carry over from previous years. The inability to attract contractors to bid projects and the delay in material and equipment experienced by the contractors that do bid, has shifted the burden to the future. The future has proved to be costlier. Cost estimates and real time expenditures have to be raised. Additional money must then be expensed because projects cannot be completed and equipment is having to be utilized well beyond their projected life. Often times, we are having to fund additional repairs to assets that would have already been replaced had there not been delays. These factors continue to drive up the budget. A rate increase is necessary to eliminate the gap between revenue and expenses.



The Environmental Service Division (ESD) is the division hit hardest by the COVID-19 Pandemic, and the decline in oil and gas activity. For Fiscal Year 2022-2023, the ESD budget reflects the continued uncertainty in the economic forecast. The lab is not expected to finish Fiscal Year 2021-2022 in a positive position, and will decrease the net position of the fund going into Fiscal Year 2022-2023. The lab will continue to focus on gaining personnel time efficiencies with a new LIMS System fully implemented, and improved analytical equipment (SEAL and BOD).

ECONOMIC OUTLOOK

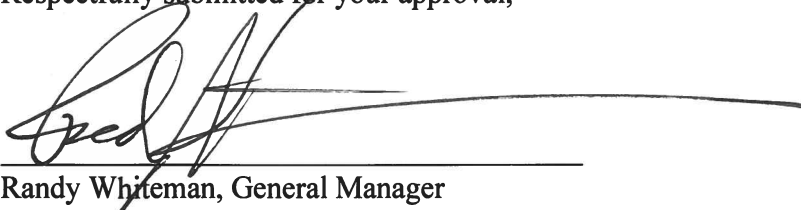
At this time, the Authority must rely on reserves to fund needs. The reality is that we need a rate increase to absorb the effects of the escalating market for materials and human resources. Delays in material delivery has caused increased prices and down equipment. All of these factors have increased the expenses of Authority. New rates for the Utility System will need to be finalized and public hearings held to announce them to the customers. The 2017 bonds have been fully allocated and the need for a new bond package is eminent to remain within the parameters of the Asset Management Plan. The Authority is forced to again evaluate their fee structure to ensure that the fees are keeping up with the fluctuating market. We must also begin to evaluate what other services we provide and ensure that they are financially beneficial to the Authority and not becoming a strain on life of our equipment or our manpower.

CONCLUSION

This Proposed Consolidated Operating Budget for Fiscal Year 2022-2023 provides a clear and viable work plan for the upcoming year. Funds are provided for projects and programs that maintain critical services, and address the 2020-2025 Strategic Plan goals. The Authority pledges to remain vigilant in maintaining water quality as economic uncertainty continues.

The proposed budget funds all critical programs and the 2022-2023 CIP, but at a deficit. The budget is balanced with the use of reserves. This is a stop gap measure until a new Utility Rate is adopted to fund the annual expenses of the Utility System. Lastly, I would like to thank our staff whose efforts went into the creation of this budget.

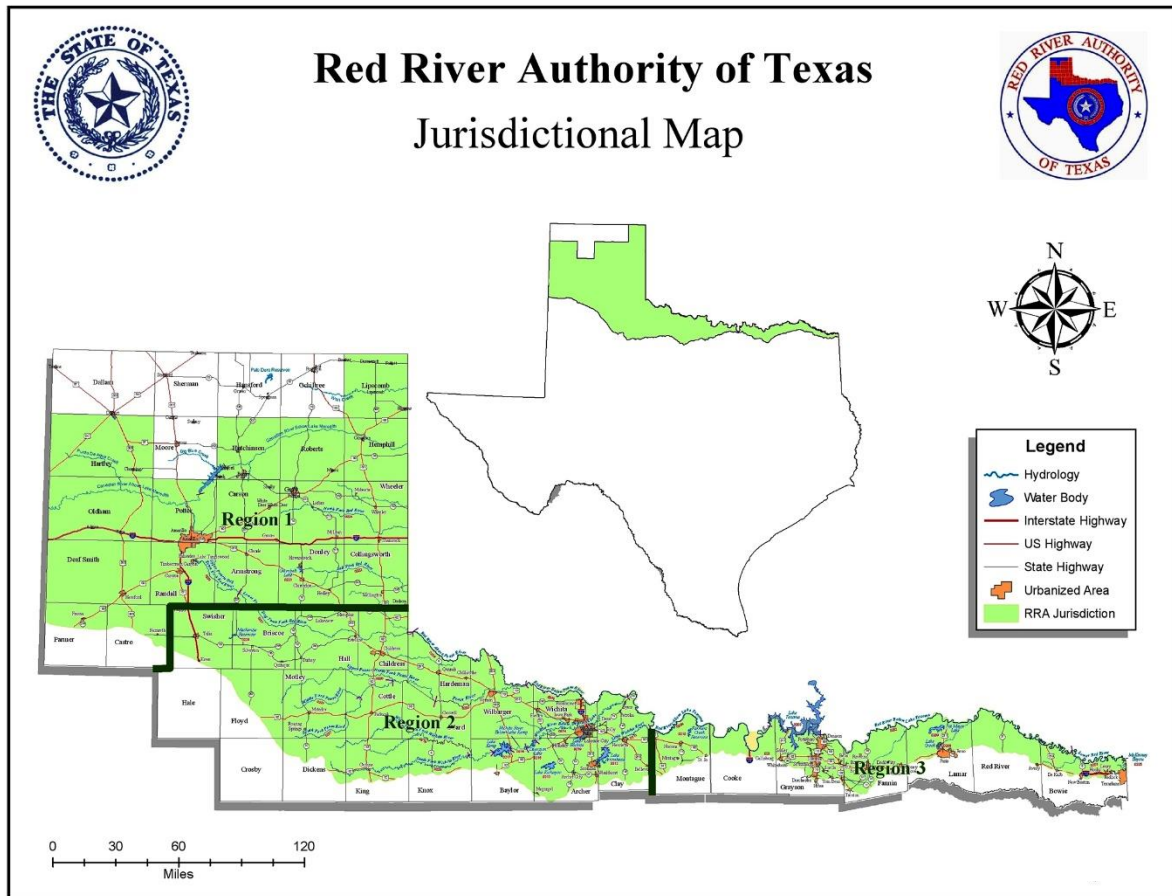
Respectfully submitted for your approval,



Randy Whiteman, General Manager

BACKGROUND

The Red River Authority of Texas (Authority) was created in 1959 by acts of the 56th Legislature as a conservation a reclamation district, a political subdivision of the state, a body politic and corporate under Article 8280-228 VATCS and Article XVI, Section 59 of the Texas Constitution. The Authority was charged by the legislature with the optimum development of the water resources within the Red River Basin in Texas for beneficial use by the public.



As the second longest river in the State of Texas, the Red River Basin includes all or parts of 43 counties across North Texas. The Red River is an interstate water body that originates in Curry County, New Mexico as Tierra Blanca Creek and flows across the Texas Panhandle carving the spectacular Palo Duro Canyon of the High Plains. It then leaves the Caprock Escarpment near the eastern boundary of Childress County, where the south bank of the river becomes the boundary between Texas and Oklahoma. It continues its southeasterly direction across Texas into southwestern Arkansas, then turns south into Louisiana, where it discharges into the Mississippi River near Simmesport, Louisiana.

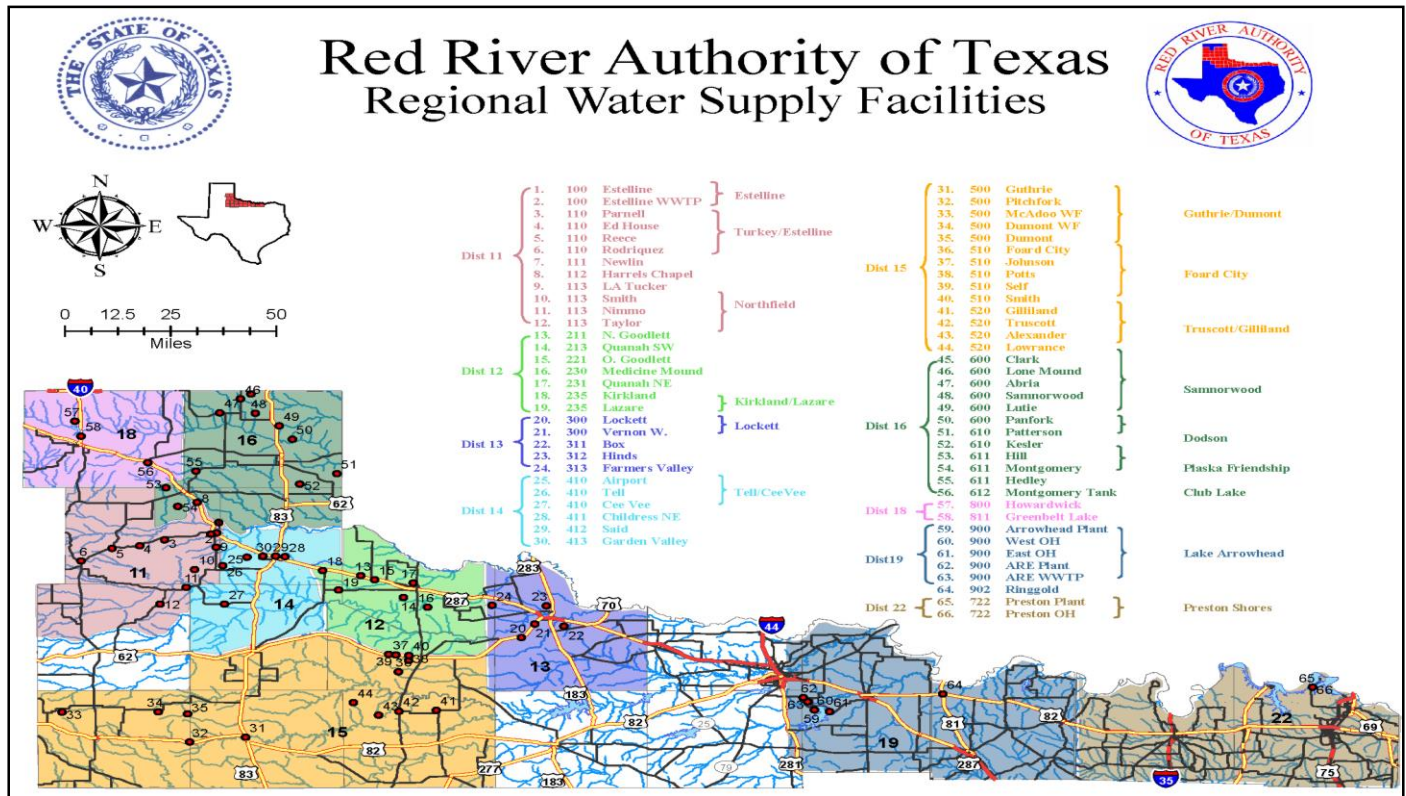


BASIS OF PRESENTATION

This Consolidated Annual Operating Budget provides a summarized description of combined revenues versus expenditures by division for a comparison of the previous fiscal year operations to the ensuing fiscal year. It is based on actual and projected cash transactions and presented with the intent of providing an overall financial operating forecast of the Authority. The Authority's accounting system consists solely of six proprietary funds, which are further divided into two major enterprise funds, two minor enterprise funds, and two internal service funds.

MAJOR ENTERPRISE FUNDS identify the total direct and indirect costs to provide a service, including the sources and amount of revenue that support that service for which a fee is charged. Direct costs generally consist of personnel services, expenses and capital expenditures, which are budgeted and accounted for in each enterprise fund. Indirect costs are expenditures budgeted and accounted for in the internal services funds on behalf of the enterprise funds. Examples of indirect costs are central costs such as accounting, collections, and legal fees. The two major enterprise funds are the **Utility Division Fund** and the **Environmental Services Division Fund**.

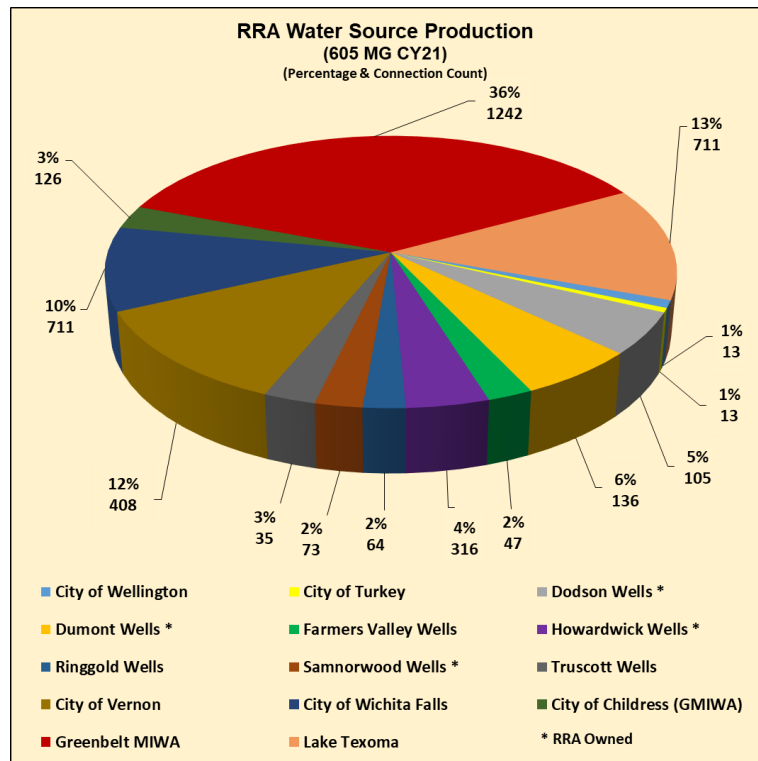
Utility Division Fund: The Utility Division consists of 33 individual rural water supply systems, which serve approximately 10,000 people over a 15-county geographical area.



BASIS OF PRESENTATION, CONTINUED

In addition to the water systems, the Utility Division operates two individual wastewater treatment plants and three wastewater collection systems serving approximately 400 people located within the service area.

The Utility Division utilizes water for distribution to its water systems from two basic sources: surface water (lakes) and groundwater (wells). Raw water, treated water, or a combination of both is utilized by the Authority to serve its customers. The water is either produced by the Authority or purchased from other sources. Surface water is currently taken and treated from one reservoir, Lake Texoma in Grayson County. Groundwater is produced from various formations through Authority-owned or leased water supply well fields, where it is treated and distributed to its customers. Formations include the



Ogallala Aquifer in Donley and Collingsworth Counties, the Alluvium formation in Dickens County, the Seymour Sand in Knox, Hardeman and Wilbarger Counties, and the Trinity Sand Group in Montague County. The graph displays the water source production for all of the Authority's water systems.

Revenues for the Utility Division are generated from an all-systems-wide user rate. The rate is set by the Board of Directors on a cash basis, utilizing the system's financial position to determine the revenue needed to recover the actual operating costs, debt services, and targeted return on investment (ROI).

Water Revenue Bonds were issued in June 2017 for capital improvements in the Utility Division, and according to the bond ordinance, adequate user fees and charges are to be levied to pay all operating costs and retire the bonded indebtedness. The fees and charges for services provided through the Utility Division are recorded as revenue.



BASIS OF PRESENTATION, CONTINUED

Environmental Services Division Fund: The Environmental Services Division's (ESD) principal purpose is to investigate, control, and abate any possible sources of pollution found to be contaminating the receiving waters of the Red River or its tributaries.

Additionally, the ESD conducts periodical investigations to establish the best resource management practices or controls to maintain and improve the quality of the water resources for the beneficial use of the public, and respond to complaints from the public concerning possible contamination of the environment.

The ESD also operates an Environmental Services Laboratory under the National Environmental Laboratory Accreditation Program, as administered by the Texas Commission on Environmental Quality, to provide scientifically defensible analytical data to its clients. In addition to providing chemical and bacteriological analysis of water, wastewater, and soil in support of the Authority's environmental services and utility activities, the Environmental Services Laboratory provides analytical services to other federal and state agencies, cities, industries, and individuals throughout the Red River Basin in Texas and Oklahoma.

Operating funds for the Environmental Services Laboratory are provided through charges for services and analytical fees, as adopted annually by the Board of Directors.

MINOR ENTERPRISE FUNDS: Minor Enterprise Funds only generate revenue when the fund is utilized. The two minor enterprise funds are the **Direct Financing Arrangements Fund** and the **Red River Industrial Development Authority Fund**.

Direct Financing Arrangements Fund: In performing Direct Financing Arrangements, the Authority acts as an agent or intermediary for obtaining tax-exempt financing of water, wastewater, or pollution control facilities for third parties. The Authority does not usually operate or maintain these facilities, and only receives fees at the time of issuance of bonded indebtedness. Management fees are received on an annual basis for assistance in handling the arrangements, which constitute a receivable to the Authority. When these fees are received, they are recorded as revenue. The bonds are regarded as debts and responsibilities of third parties on whose behalf they were issued. Since the debt is the sole obligation of the entity to which bonds were issued, the transaction is excluded from the Authority's financial statements, except for the contract receivable due the Authority.



BASIS OF PRESENTATION, CONTINUED

Red River Industrial Development Authority (RRIDA) Fund: The RRIDA was authorized by the Board of Directors in July 1979 under the terms of the Texas Development Corporation Act of 1979. The Red River Industrial Development Authority is a separate entity of the Red River Authority of Texas and is authorized to act on behalf of the Authority for the specific purpose of promoting economic development of commercial, industrial, and manufacturing enterprises for public welfare within the geographical confines of the Red River Basin in Texas.

INTERNAL SERVICE FUNDS: Internal Service Funds provide goods and services to the Enterprise Funds and each other. The two Internal Service Funds are the **General Services Division** and **Communications Division**.

General Services Division: The General Services Division is designated to function as the chief executive branch of the Authority and is directed to carry out the policies sanctioned by the Board of Directors to achieve the purpose for which the Authority was created. It provides administration, planning, engineering, data processing, billing, accounting, human resources and information management internally to other divisions and externally to outside entities. The General Services Division's budgeted expenses are charged to the other divisions, based on an annual calculation of the prior year's percentage of each division's expenditures.

Communications Division: The principal purpose of the Communications Division is to provide all Authority personnel with the necessary means of obtaining voice contact with the main office and each other during the course of conducting various business activities, and for safety purposes.

Additionally, the Communications Division provides a means to alert the key management personnel within the Utility Division of any malfunctions of facilities within their service area.

Revenue for the Communications Division derives primarily from contract leasing of communication facilities from various outside entities.



METHOD OF BUDGET PREPARATION

The operating budget is prepared using a comparison analysis of each fund's fiscal operating experience with respect to audited financial data. Eight months of actual data is extrapolated into the future to produce the projected final third of the fiscal year. In addition, the actual preceding twelve-month data is reviewed to identify any trends not recognized by the extrapolation. The resulting twelve month estimated actual is then adjusted to reduce or add line-item revenues or expenditures expected to occur during the new budget model, thereby providing the budgeted forecast for the ensuing fiscal year. Care is taken to address seasonal entries, anomalies and one time only entries in extrapolating the remaining four months of the year. The budget is expected to fall within a ten percent variance of the actual fiscal operations.

The operating budget does not reflect possible income from bond issuance fees, as these fees are never a certainty. The fees are recorded in the current year once they have been received, and the increase in annual maintenance fees in the Direct Financing Arrangements Fund are budgeted for the next fiscal year.

For Fiscal Year 2021-2022, the use of QuickBooks was implemented in the budgeting process. Using QuickBooks allowed for exporting a twelve-month trend side-by-side, as well as the last five years. This has provided a better comparison of prior years and eliminated the influence of an outlier year 2020 due to the COVID 19 Pandemic.



CAPITAL EXPENDITURES FOR FISCAL YEAR 2022-2023

Long Term Capital Expenditures

Several systems within the Utility Division are proposed to receive capital funding for component repair and replacement of identified infrastructure during the ensuing year. Long term capital funding is financed through a \$15,000,000 bond issued in June 2017. The affected systems include:

APPROVED CAPITAL EXPENDITURES AWARDED BIDS

System	Long Term Capital Expenditures	Estimated Cost
312	• Hinds-Wildcat new water source (completion 2022)	2,360,000
900	• Arrowhead Lake Lots Waterline replace 6", 6000 ft SDR 21	213,790
Grand Total		\$ 2,573,790

APPROVED CAPITAL EXPENDITURES IN PROGRESS

System	Long Term Capital Expenditures	Estimated Cost
100	• Estelline Ground Storage Tank Replacement	\$ 147,325
113	• Replace 6 miles of 14"/12" cast iron waterline with 4" line	100,000
311	• Box Station Improvements and GST Renovation	245,965
410	• Airport Ground Storage Tank Renovation	150,330
410	• Cee-Vee PS pumps, piping, control, GST and Pressure Tank	204,525
500	• Various Pump Station Change Order for Dumont	37,850
Grand Total		\$ 885,995



CAPITAL EXPENDITURES FOR FISCAL YEAR 2022-2023, CONTINUED

LONG TERM CAPITAL DUE TO REGULATORY ISSUES

System	Long Term Capital Expenditures	Estimated Cost
300	• Lockett Station Improvements and PT/GST Renovation	275,000
300	• Lockett Install 10 miles of 2", 4", & 6" water line SDR 21	1,002,000
300	• Vernon West New GST and Pressure Tank, piping and control	350,000
902	• Ringgold Replace 6 miles of Well/Distribution Line (TXDOT)	475,000
Grand Total		\$ 2,120,000

System	Long Term Capital Expenditures	Estimated Cost
VS	• Expand AMI Meters to remainder of system, add reader	\$ 990,000
VS	• SCADA Additions in various systems	80,000
113	• LA Tucker Pump Station Improvements – tanks and piping	238,000
113	• Nimmo Pump Station Improvements – tanks and piping	238,000
520	• Alexander Pump Station Improvements – tanks, piping	238,000
520	• Truscott to Alexander upsize line to 4", 26,500 ft SDR 21	250,000
722	• Preston Shores Tank Rehab, Generator & Station Improvements	448,000
722	• Preston Shores New Lake Pump, Cable and VFDs	290,000
901	• Arrowhead Replace Package Sewer Plant	500,000
902	• Ringgold Well Field - Drill New Well	250,000
902	• Ringgold Pump Station, Pressure Tank and GST Rehab.	300,000
Grand Total		\$ 3,822,000



CAPITAL EXPENDITURES FOR FISCAL YEAR 2022-2023, CONTINUED

Short Term Capital Expenditures by Division

Short term capital funding is proposed to be funded with current year revenues and depreciated over its useful life.

Utility Division

VS	• Upgrade to smart phones with data plans	\$ 4,000
313	• Farmer's Valley New Building Piping and Electrical	25,000
410	• Airport Booster Piping and Station Work	25,000
520	• Truscott Pumps, Piping. and Station Work	45,000
722	• Land Purchase Preston Shores	200,000
901	• ARE Wastewater Pump	6,000
Sub Total		\$ 305,000

Utility Division Equipment

• Backhoe Trailer	13,000
Sub Total	\$ 13,000

Utility Division Motor Vehicles

• 4 Replacement ¾ Ton Vehicles (\$40K each)	160,000
Sub Total	\$ 160,000

Environmental Services Division

• Sample Refrigerator	5,000
• Oil & Grease Extraction System G6000	10,000
Sub Total	\$ 15,000

Grand Total **\$ 493,000**



CONCLUSION

This Consolidated Annual Operating Budget provides a summarized projected Fiscal Year 2022-2023 revenues versus expenditures by division. It also provides a comparison to the actual previous fiscal year revenues versus expenditures. It is based on actual and projected cash transactions and presented with the intent of providing an overall financial operating forecast of the Authority.

Using the 2021 budgeted numbers, the proposed Fiscal Year 2022-2023 Consolidated Annual Operating Budget reflects an overall increase in projected revenues of \$323,719 or 4.5 percent. Additionally, there is an overall projected increase in combined expenditures in the amount of \$1,796,148 or 20.8 percent, due to increased costs from water purchases, supply costs, depreciation, property insurance and personnel services. These numbers are less divisional administrative fees.

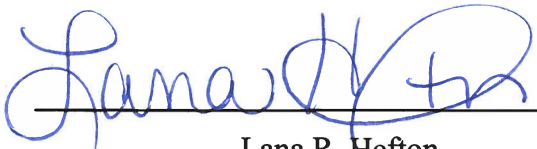
In preparing this budget, the staff have agreed upon an equitable formula for calculating the administrative fees paid to the General Division:

$$\text{General Division Expenses} / (\text{UD Expenses} + \text{CD Expenses} + \text{ESD Expenses}) = \text{XX\%}$$


Based on this fiscal year's General Division budgeted expenses, the calculated percentage charged to each division is 17%.

Please refer to the attached supporting schedules for detailed representation of projected revenues and expenditures on a per-fund basis for conformity to reporting, in accordance with Generally Accepted Accounting Principles for governmental units.

Staff have continued to address the Board's directives for transparency and accountability. We have tried to provide additional information and utilized percentages to highlight trends and patterns in the data. All of these efforts are made to make the information more readily available and understandable to the general public and our customers. I appreciate the support and guidance that the Finance Committee has provided both to me and staff as we developed this year's budget. I look forward to working with them in future years.



Lana R. Hefton
Controller



Date



SUPPORTING SCHEDULES

RED RIVER AUTHORITY OF TEXAS

**CONSOLIDATED ANNUAL OPERATING BUDGET
FISCAL YEAR 2022-2023**

Schedule of Combined Divisions

	FY 2021-2022 Budgeted	FY 2021-2022 Current YTD	FY 2021-2022 Projected EOY	FY 2022-2023 Budgeted
Revenues:				
General Services Division	\$ 41,995	\$ 29,827	\$ 44,741	\$ 59,816
Environmental Services Division	917,000	518,405	777,608	888,077
Communications Division	77,398	54,156	81,234	101,505
Utility Division	5,890,168	3,884,182	5,830,847	6,200,881
Total Revenues	6,926,561	4,486,571	6,734,430	7,250,279
Expenses:				
General Services Division	1,176,858	817,830	1,226,746	1,225,703
Environmental Services Division	757,367	524,538	786,806	862,020
Communications Division	22,076	9,939	14,909	14,204
Utility Division	4,887,674	3,490,143	5,235,215	6,538,196
Total Expenses	6,843,975	4,842,450	7,263,675	8,640,123
Excess or (deficit)	\$ 82,586	\$ (355,880)	\$ (529,246)	\$ (1,389,844)

RED RIVER AUTHORITY OF TEXAS

CONSOLIDATED ANNUAL OPERATING BUDGET FISCAL YEAR 2022-2023

Schedule of Combined Divisions

	FY 2021-2022 Budgeted	FY 2021-2022 Current YTD	FY 2021-2022 Projected EOY	FY 2022-2023 Budgeted
Operating revenues:				
Water and sewer sales	\$ 5,416,053	\$ 3,590,967	\$ 5,386,450	\$ 5,855,315
Charges for materials and services	680,172	569,340	854,010	784,265
Administrative fee income	50,000	59,191	88,787	164,530
Issuance fees	-	-	-	-
Other income	641,185	194,567	303,625	344,881
Total operating revenues:	6,787,410	4,414,066	6,632,872	7,148,991
Operating expenses:				
Water purchases	1,245,686	834,580	1,251,870	1,586,213
Personnel services	2,440,652	1,667,178	2,500,768	2,907,914
Administrative costs	195,794	139,606	209,408	266,025
Utilities, supplies and maintenance	1,306,217	869,078	1,303,617	1,439,571
Insurance	85,294	116,556	174,835	139,867
Automobile and travel	219,032	238,297	357,446	433,417
Professional and directors fees	109,600	60,417	90,625	98,214
Research expense	10,000	-	-	-
Bad debt	25,500	31,116	46,674	35,000
Total operating expenses:	5,637,775	3,956,828	5,935,242	6,906,221
Operating income (loss) before deprec.	1,149,635	457,238	697,630	242,770
Depreciation	(703,200)	(546,094)	(819,141)	(1,231,600)
Operating income (loss)	446,435	(88,856)	(121,511)	(988,830)
Non-operating revenues (expenses):				
Interest income	110,491	67,705	101,557	101,288
Gain on sale of assets	30,000	4,800	7,200	-
Interest expense	(503,000)	(339,528)	(509,292)	(502,302)
Allocated Administrative Fees	(1,340)	-	-	-
	(363,849)	(267,023)	(400,535)	(401,014)
Income (loss) before operating transfers	82,586	(355,880)	(522,046)	(1,389,844)
Operating transfers in (out)	-	-	-	-
Net income (loss)	\$ 82,586	\$ (355,880)	\$ (522,046)	\$ (1,389,844)

RED RIVER AUTHORITY OF TEXAS

**CONSOLIDATED ANNUAL OPERATING BUDGET
FISCAL YEAR 2022-2023**

Schedule of Combined Divisions

GENERAL SERVICES DIVISION 011

	FY 2021-2022 Budgeted	FY 2021-2022 Current YTD	FY 2021-2022 Projected EOY	FY 2022-2023 Budgeted	Percent Change
Operating revenues:					
Water and sewer sales	\$ -	\$ -	\$ -	\$ -	0.00%
Charges for materials and services	-	1,852	2,778	-	0.00%
Administrative fee income	-	-	-	-	0.00%
Issuance fees	-	-	-	-	0.00%
Other income (RWPG)	20,000	-	0	20,000	0.00%
Total operating revenues:	20,000	1,852	2,778	20,000	
Operating expenses:					
Water purchases	-	-	-	-	0.00%
Personnel services	750,292	490,414	735,621	769,865	2.61%
Administrative costs	38,633	28,742	43,113	35,392	-8.39%
Utilities, supplies and maintenance	113,799	78,842	118,262	121,208	6.51%
Insurance	85,294	116,556	174,835	139,867	63.98%
Automobile and travel	16,240	11,810	17,715	18,157	11.80%
Professional and directors fees	109,600	60,417	90,625	98,214	-10.39%
Research expense	10,000	-	-	-	-100.00%
Bad debt	-	-	-	-	0.00%
Total operating expenses:	1,123,858	786,780	1,180,170	1,182,703	
Operating income (loss) before deprec.	(1,103,858)	(784,928)	(1,177,392)	(1,162,703)	
Depreciation	(53,000)	(31,050)	(46,575)	(43,000)	-18.87%
Operating income (loss)	(1,156,858)	(815,978)	(1,223,967)	(1,205,703)	
Non-operating revenues (expenses):					
Interest income	23,335	27,975	41,962	39,816	70.63%
Gain on sale of assets	-	-	-	-	0.00%
Interest expense	-	-	-	-	0.00%
Allocated Administrative Fees	1,188,755	845,170	1,267,755	-	100.00%
	1,212,090	873,145	1,309,718	39,816	
Income (loss) before operating transfers	55,232	57,167	85,750	(1,165,887)	
Operating transfers in (out)	-	-	-	-	
Net income (loss)	\$ 55,232	\$ 57,167	\$ 85,750	\$ (1,165,887)	-2210.89%

RED RIVER AUTHORITY OF TEXAS

**CONSOLIDATED ANNUAL OPERATING BUDGET
FISCAL YEAR 2022-2023**

Schedule of Combined Divisions

ENVIRONMENTAL SERVICES DIVISION 079

	FY 2021-2022 Budgeted	FY 2021-2022 Current YTD	FY 2021-2022 Projected EOY	FY 2022-2023 Budgeted	Percent Change
Operating revenues:					
Water and sewer sales	\$ -	\$ -	\$ -	\$ -	0.00%
Charges for materials and services	606,000	323,094	484,641	576,429	-4.88%
Administrative fee income	-	744	1,115	530	0.00%
Issuance fees	-	-	0	-	0.00%
Other income (CRP)	311,000	194,567	291,851	311,118	0.04%
Total operating revenues:	917,000	518,405	777,608	888,077	
Operating expenses:					
Water purchases	-	-	-	-	0.00%
Personnel services	391,986	267,256	400,884	440,032	12.26%
Administrative costs	17,799	13,035	19,552	20,409	14.66%
Utilities, supplies and maintenance	312,690	217,233	325,849	360,228	15.20%
Insurance	-	-	-	-	0.00%
Automobile and travel	15,692	10,885	16,328	18,851	20.13%
Professional and directors fees	-	-	-	-	0.00%
Research expense	-	-	-	-	0.00%
Bad debt	-	-	-	-	0.00%
Total operating expenses:	738,167	508,409	762,613	839,520	
Operating income (loss) before deprec.	178,833	9,996	14,994	48,557	
Depreciation	(19,200)	(16,129)	(24,193)	(22,500)	17.19%
Operating income (loss)	159,633	(6,133)	(9,199)	26,057	
Non-operating revenues (expenses):					
Interest income	-	-	-	-	0.00%
Gain on sale of assets	-	-	-	-	0.00%
Interest expense	-	-	-	-	0.00%
Allocated Administrative Fees	(159,047)	(110,153)	(165,229)	-	-100.00%
	(159,047)	(110,153)	(165,229)	-	
Income (loss) before other revenues	586	(116,285)	(174,428)	26,057	
Grant revenue for asset purchases	-	-	-	-	
Net income (loss)	\$ 586	\$ (116,285)	\$ (174,428)	\$ 26,057	4346.59%
			Sample refrigerator	5,000	
			Oil & Grease Extraction System G6000	10,000	
			Subtotal:	\$ 15,000	
			Net Income less budget line items:	\$ 11,057	

RED RIVER AUTHORITY OF TEXAS

**CONSOLIDATED ANNUAL OPERATING BUDGET
FISCAL YEAR 2022-2023**

Schedule of Combined Divisions

COMMUNICATIONS DIVISION 081

	FY 2021-2022 Budgeted	FY 2021-2022 Current YTD	FY 2021-2022 Projected EOY	FY 2022-2023 Budgeted	Percent Change
Operating revenues:					
Water and sewer sales	\$ -	\$ -	\$ -	\$ -	0.00%
Charges for materials and services	74,172	49,936	74,904	95,507	28.76%
Administrative fee income	-	-	-	-	0.00%
Issuance fees	-	-	-	-	0.00%
Other income	-	-	-	-	0.00%
Total operating revenues:	74,172	49,936	74,904	95,507	
Operating expenses:					
Water purchases	-	-	-	-	0.00%
Personnel services	6,076	-	-	-	0.00%
Administrative costs	-	183	275	-	0.00%
Utilities, supplies and maintenance	10,000	5,446	8,170	8,104	-18.96%
Insurance	-	-	-	-	0.00%
Automobile and travel	-	-	-	-	0.00%
Professional and directors fees	-	-	-	-	0.00%
Research expense	-	-	-	-	0.00%
Bad debt	-	-	-	-	0.00%
Total operating expenses:	16,076	5,629	8,444	8,104	
Operating income (loss) before deprec.	58,096	44,307	66,460	87,403	
Depreciation	(6,000)	(4,310)	(6,464)	(6,100)	1.67%
Operating income (loss)	52,096	39,997	59,996	81,303	
Non-operating revenues (expenses):					
Interest income	3,226	4,220	6,330	5,998	85.93%
Gain on sale of assets	-	-	-	-	0.00%
Interest expense	-	-	-	-	0.00%
Allocated Administrative Fees	(4,636)	(2,087)	(3,131)	-	100.00%
	(1,410)	2,133	3,199	5,998	
Income (loss) before operating transfers	50,686	42,130	63,195	87,301	
Operating transfers in (out)	-	-	-	-	
Net income (loss)	\$ 50,686	\$ 42,130	\$ 63,195	\$ 87,301	72.24%

RED RIVER AUTHORITY OF TEXAS

**CONSOLIDATED ANNUAL OPERATING BUDGET
FISCAL YEAR 2022-2023**

Schedule of Combined Divisions

UTILITY DIVISION 11-22

	FY 2021-2022 Budgeted	FY 2021-2022 Current YTD	FY 2021-2022 Projected EOY	FY 2022-2023 Budgeted	Percent Change
Operating revenues:					
Water and sewer sales	\$ 5,416,053	\$ 3,590,967	\$ 5,386,450	\$ 5,855,315	8.11%
Charges for materials and services	-	194,457	291,686	112,329	100.00%
Administrative fee income (Late Fees)	50,000	58,448	87,672	164,000	228.00%
Issuance fees	-	-	-	-	0.00%
Other income	310,185	-	11,774	13,763	-95.56%
Total operating revenues:	5,776,238	3,843,872	5,777,582	6,145,407	
Operating expenses:					
Water purchases	1,245,686	834,580	1,251,870	1,586,213	27.34%
Personnel services	1,292,298	909,508	1,364,262	1,698,017	31.40%
Administrative costs	139,362	97,646	146,469	210,224	43.53%
Utilities, supplies and maintenance	869,728	567,557	851,336	950,031	9.23%
Insurance	-	-	-	-	0.00%
Automobile and travel	187,100	215,602	323,403	396,409	111.87%
Professional and directors fees	-	-	-	-	0.00%
Research expense	-	-	-	-	0.00%
Bad debt	25,500	31,116	46,674	35,000	37.25%
Total operating expenses:	3,759,674	2,656,009	3,984,014	4,875,894	
Operating income (loss) before deprec.	2,016,564	1,187,863	1,793,568	1,269,513	
Depreciation	(625,000)	(494,606)	(741,908)	(1,160,000)	85.60%
Operating income (loss)	1,391,564	693,257	1,051,660	109,513	
Non-operating revenues (expenses):					
Interest income	83,930	35,510	53,265	55,474	-33.90%
Gain on sale of assets	30,000	4,800	7,200	-	0.00%
Interest expense	(503,000)	(339,528)	(509,292)	(502,302)	-0.14%
Allocated Administrative Fees	(1,026,412)	(732,930)	(1,099,395)	-	-100.00%
	(1,415,482)	(1,032,148)	(1,548,223)	(446,828)	
Income (loss) before operating transfers	(23,918)	(338,891)	(496,563)	(337,315)	
Transfers	-	-	-	-	
Loss on Abandonment	-	-	-	-	
Net income (loss)	\$ (23,918)	\$ (338,891)	\$ (496,563)	\$ (337,315)	1310.30%

Upgrade to smart phones with data plans	4,000
FV New Building Piping and Electrical	25,000
TCV Airport Booster Piping and Station Work	25,000
Truscott Pumps, Piping, and Station Work	45,000
Preston Shores Land Purchase	200,000
ARE Wastewater Pump	6,000
Backhoe Trailer	13,000
4 Replacement 3/4 Ton Vehicles (\$40K each)	160,000

Subtotal: \$ 478,000
Net Income less budget line items: \$ (815,315)



RED RIVER AUTHORITY OF TEXAS

Utility Division

Rate Schedule

Effective October 1, 2022



TREATED WATER AND SEWER RATES

Residential Water*

Monthly Minimum:	\$73.50 per month with 2,000 gallons
Demand Block 1:	\$6.00 per 1,000 gallons for the next 5,000 gallons
Demand Block 2:	\$8.75 per 1,000 gallons for all water over 7,000 gallons

Commercial Water*

Base Monthly Charge:	\$85.00 per month
Demand Block 1:	\$6.75 per 1,000 gallons for the first 30,000 gallons
Demand Block 2:	\$9.00 per 1,000 gallons for all water over 30,000 gallons

Sewer*

Monthly Rate:	\$46.50 (only for those with sewer services)
---------------	--

*A late fee in the amount of 10% of the monthly account statement will be assessed against an account for the statement not being paid in full by 5:00 PM on the 16th day after issuance, subject to rule.

The rates are based on all treated water and sewer systems combined within the Utility Division in order to maintain adequate bond coverage ratios. The rates are designed to provide the revenues needed to recover the cost of operating and pay the debt service, and are based on Fiscal Year 2016 historical financial and consumption data. The information has been obtained from the Authority's Comprehensive Annual Financial Report, conducted by an independent accounting firm.

RAW WATER RATES

Monthly Minimum:	\$380.00
Demand Block 1:	\$0.13 per 1,000 gallons up to 1.7 MGD
Demand Block 2:	\$0.15 per 1,000 gallons over 1.7 MGD

The raw water rates are designed to provide the revenues needed to recover the cost of acquiring water rights and ongoing participation in the operation and maintenance of reservoirs, well fields, or other related infrastructure.

These rates are for contracted non-transient raw water customers. Temporary or transient rates are negotiated individually when permitted by the General Manager.





RED RIVER AUTHORITY OF TEXAS

Utility Division

Rate Schedule, Continued
Effective October 1, 2022



COMMERCIAL METER EQUIVALENT FACTOR CHARGE

The Red River Authority of Texas (the Authority) will assess a base availability charge on all new connect, reconnect, or transfer meter accounts. The availability charge will be calculated using the AWWA factor based table (Table 1), with the equivalency of the Authority's commercial $\frac{3}{4}$ " meter. The $\frac{3}{4}$ Factor will multiplied by the base monthly account charge of \$85.00 to arrive at the equivalent monthly availability charge for that size meter.

Table 1

Meter Size		AWWA (capacity)	Factor Based on 5/8	Factor Based on 3/4	Factor Based on 1
5/8 inch		20	1.00	0.67	0.40
3/4 inch		30	1.50	1.00	0.60
1 inch		50	2.50	1.67	1.00
1-1/2 inch		100	5.00	3.33	2.00
2 inch		160	8.00	5.33	3.20
3 inch		300	15.00	10.00	6.00
4 inch		500	25.00	16.67	10.00
6 inch		1,000	50.00	33.33	20.00
8 inch		1,600	80.00	53.33	32.00
10 inch		2,300	115.00	76.67	46.00
12 inch		4,300	215.00	143.33	86.00





RED RIVER AUTHORITY OF TEXAS

Utility Division

Schedule of Fees and Charges

Effective October 1, 2022



Base Charges

Backhoe	(per hour)	\$120.00
Tractor	(per hour)	55.00
Technician Time*	(per hour)	45.00
Travel Time*	(per hour)	45.00
Welder, Mower, or ATV	(per hour)	50.00
1/2 Ton Truck	(per mile)	1.00
3/4 Ton Truck	(per mile)	1.50
1 Ton Truck & Trailer	(per mile)	2.00
T370 Truck & Trailer	(per mile)	3.00

* All after-business-hours' time will be assessed at a rate of cost plus 50%.

Minimum Time Charge

Backhoe, Tractor, Welder, Mower, ATV (onsite + travel time)	Two Hour
---	----------

Residential Tap Fees

Water Short Tap	Less than 10 feet from main	\$1,750.00
Sewer Short Tap (gravity)	Less than 10 feet from main	525.00
Sewer Short Tap (pressure)	Less than 10 feet from main	2,500.00

Commercial Tap Fees

Short Tap	Less than 10 feet from main	\$1,775.00
Sewer Short Tap	Less than 10 feet from main	525.00
Sewer Short Tap (pressure)	Less than 10 feet from main	2,500.00

Miscellaneous Fees and Charges

Residential Connect (any new contract)	\$335.00
Commercial Connect (any new contract)	450.00
Residential Reconnect	75.00
Commercial Reconnect	200.00
Account Setup Fee	25.00
Return Check Charge	25.00
Water or Sewer Service Charge/Call	40.00
Meter Accuracy Test (other than normal test)	35.00
Customer Service Valve	52.00
Customer Service Inspection Fee	40.00
Automated Meter Replacement	265.00
Meter Box Replacement	100.00
Shop Material Fee	10.00
Transient Meter Fee (fire hydrant meter)	500.00

All subcontracted work will be assessed a rate of cost plus 20% (excludes tech time)





RED RIVER AUTHORITY OF TEXAS

Environmental Services Laboratory

Price List

Effective October 1, 2022



General Chemical Analyses

Alkalinity, Total	\$30.00
Ammonia, Nitrogen	\$34.00
BOD ₅	\$48.00
CBOD ₅	\$48.00
COD	\$45.00
Chloride	\$35.00
Chlorophyll- <i>a</i> / Pheophytin*	\$49.00
Conductivity	\$26.00
Nitrate	\$35.00
Nitrate+Nitrite	\$85.00
Nitrite	\$35.00
Oil & Grease	\$105.00
pH	\$13.00
Phosphorus, Total	\$45.00
Phosphorus Low-Level, Total	\$84.00
Sulfate	\$35.00
Temperature*	\$15.00
Total Dissolved Solids (TDS)	\$30.00
Total Kjeldahl Nitrogen (TKN)	\$85.00
Total Suspended Solids, (TSS / MLSS)	\$30.00
Volatile Suspended Solids, (VSS / MLVSS)	\$30.00
Turbidity	\$23.00

* Not available for NELAP accreditation through the Texas Commission on Environmental Quality (TCEQ)

Microbiological Analyses

Coliform, Total (P/A - Colilert)	\$20.00
<i>E. coli</i> (IDEXX-MPN)	\$35.00
<i>Enterococcus</i> (IDEXX MPN)	\$35.00

Auto-Sampling Services

Equipment Rental (per day)	\$50.00
Labor (per hour)	\$50.00
Mileage	\$0.630

Miscellaneous Fees

Sample Filtration	\$15.00
Calculation Fee	\$75.00
Field Monitoring	Quote
Fax	\$1.50
Copy Fee	\$0.13/page
Shipping Handling Fee	\$5/customer shipment

Additional analyses not listed above are available for testing by quote.
All subcontracted tests will be charged at a rate of analytical test charge plus 20%.
Customer pays all subcontracted shipping, environmental fees, and cost differential from quote.
When available, after-hours services will be assessed at a rate of \$50.00/hour
for the technician in addition to the cost of analysis.

3000 Hammon Road, Wichita Falls, Texas 76310

Phone Number: (940) 723-1717 Fax Number: (940) 723-6529 Emergency Number: (940) 636-8024





RED RIVER AUTHORITY OF TEXAS



KEY DATES AND REGULARLY SCHEDULED BOARD MEETINGS FOR FISCAL YEAR 2022-2023

The Red River Authority of Texas will be Closed for these Observed Holidays:

Columbus Day	–	Monday, October 10, 2022
Thanksgiving	–	Thursday, November 24, 2022
Day After Thanksgiving	–	Friday, November 25, 2022
Christmas Eve (Observed)	–	Friday, December 23, 2022
Christmas (Observed)	–	Monday, December 26, 2022
New Year's (Observed)	–	Monday, January 2, 2023
Martin Luther King, Jr. Day	–	Monday, January 16, 2023
Presidents Day		Monday, February 20, 2023
Good Friday	–	Friday, April 7, 2023
Memorial Day	–	Monday, May 29, 2023
*Emancipation Day		Monday, June 19, 2023
Independence Day	–	Tuesday, July 4, 2023
Labor Day	–	Monday, September 4, 2023

Regularly Scheduled Board of Directors Meeting Dates for Fiscal Year 2021-2022

January 17, 2023 – Executive Committee Meeting
January 18, 2023 – Board of Directors Meeting
April 19, 2023 – Board of Directors Meeting
July 19, 2022 – Board of Directors Meeting
September 20, 2023 – Board of Directors Meeting

